# Privacy Policy

Six Commitments to protect your Personal Data in

**TOTEM's activities** 

#### Minimization

TOTEM minimizes the collection of personal data.

TOTEM only processes personal data that is strictly necessary to achieve the purposes for which it was collected or those imposed by its legal obligations.

#### Specific and legitimate purposes

TOTEM specifies the purposes for which the data will be processed and adheres to them.

TOTEM informs you of the purposes for which your data is processed and the legal basis for such processing. We will not use your data for any other purpose.



## Transparency

TOTEM Process your data transparently.

You are informed of the data TOTEM collects and how it is processed.

### Confidentiality

TOTEM is committed to protecting and securing your data.

It does not disclose them to unauthorized persons and warns you of any privacy risks.



#### **Retention period**

TOTEM is committed to limiting data retention times.

TOTEM does not keep your data beyond the period necessary to achieve its purposes.

# Guaranteeing your rights

You have the right to know.

At any time, you can ask TOTEM to identify your data stored by TOTEM and oppose whenever possible.

Email: group.dpo @totemtowers.com

